Trustee’s Meeting – November 3, 2015 NDPL

Present: Richard McCormack, Bill Meyer, Angi Manning-Welch, Cathy Allyn, Lee

Newman, Joan Martin

6:59 PM

Sgt Meattey is unavailable for tonight’s meeting.

Approval of Minutes:

Bill motions to approve the Minutes October 14th

Angi seconds

Unanimously approved

Financial reports:

Bill reports the financials must be initialed each month per the auditor.

Directors Report:

All statistics are up this month except for the use of passes, which is to be expected.

Programming has been extremely busy this month. Cathy updated trustees on the

many programs offered to members of the community.

Cathy will add children’s programming hours to the list of operating hours.

Richard wonders about library attendance between 6:00-7:00 PM. Cathy states that

there are locals who come in during that hour and suggests we consider staying

open until 8:00 PM. Trustees will consider it in our discussion with Reggie and may

look at it when the weather and daylight is longer.

Old Business:

Budget approval- all approved with the exception of the director salary

Garbage can lid- Richard purchased and installed

Outside sign repair-Richard and Bill met with Ernie Shipman. Repairs have been

quoted at $1,225.00. Bill will discuss the bid with him.

Bill motions to give Ernie the contract to repair the sign for $1,225.00 or less

Angi Seconds

Unanimously approved

Mini-split estimates- Cathy reports the team recommends mini splits for cooling and

propane furnace for heat.

It would be considered part of library improvement and will come out of the CRF-

building improvements fund.

Definitive estimates will be made available to CIP when needed

Director search committee update-We have 3 candidates to interview

Professional development update- Cathy attended a grant writing workshop. She

states she learned a lot and hopes to apply for grants to support the library in the

future.

Reimbursement from Friends- One was covered book bags for 1,000 Books Before

Kindergarten and the other Duplos for the new table

Book drop sign- has been donated and is waiting to be installed

Display plaque- has been purchased and is coming soon. “In Honor of Max

Wirestone Director 2005-2015”. Bill will install.

Security system- Bill reads an email from Joan recommending 2 staff at all times, a

video system from Staples, a sign stating No Cash on Premises, convex mirrors, close

between 6-7PM, an inventory of personal property, a sign stating security system,

and a sign stating local emergency numbers.

Richard spoke with ADT representatives for a quote

Richard also researched Simpli Safe, which offers a la carte options for security

Lee answered some questions about his experiences with Simpli Safe products.

Lee will assess the needs of the library and make a recommendation for ‘personnel

safety’ at the next Trustee’s meeting.

New Business:

Ancestry.com – do we want to continue our annual membership? Cathy will ask the

Friends if they will cover the annual cost of $95 for the upcoming year. She is

working on programming that involves it.

Cathy would like a library membership for MedLine Plus. It is free.

Use of public computer

Bill motions we go into non-public session

RSA 91-A;3,II(b)

Angi seconds

Unanimous

Bill, Angi, Lee, Joan, Richard

7:49 PM

Bill motions to leave Non Public

Lee seconds

Unanimously approved

8:10 PM

Other business:

Bill Motions to adjourn

Lee Seconds

Unanimously approved

8:12 PM

Respectfully submitted,

Angi Manning-Welch

Recording SecretaryLibrary